



Board Meeting June 28, 2023, Elgin Room, McKenzie Towne Hall

**Attendance:** President – Shelley Wark-Martyn  
Vice President - Kimberly Stewart  
Secretary - Janice Taylor  
Treasurer – Patrick Giroux

**Absent:** Director Seniors Liaison – Jane Stevens (with regrets)

**Guests:** City of Calgary Neighborhood Partnership Coordinator - Joylynn Matheson  
Ward 12 Constituent Assistant - Sarah Ferguson (with regrets)

1. **Call to Order** – The meeting was called to order by President Shelley at 6:40 PM.
2. **Adoption of Minutes from the May 24, 2023, Meeting.**  
Motion: Patrick Giroux, second by Janice Taylor, moved that the minutes of the May 24, 2023, meeting be accepted with the following notation: All submitted reports must be attached to the minutes.  
Carried

**3. Reports**

**President’s Report: Shelley Wark-Martyn**

- a) **Strategic Plan Day** – Thanks to all that attended and to Joylynn for facilitating the day and putting the information gathered into a working plan.
- b) **December Winterfest** – because of the working plan it was decided that the MTCA would host two major events each year starting in December 2023. This event is referred to as Winterfest although it has not been officially named yet. The second event will be held in the spring of 2024.
- c) **Calgary Food Trucks:** the food trucks are a success and thanks to Patrick we now have posted photos to the MTCA website. Shelley will research the profit-sharing aspect of the event.
- d) **Healthy Community Grant Update:** There has been no communication or updates, nor have we heard of any grant money awarded.
- e) **“Talk of the Town” newsletter:** The next issue will have a short blurb on volunteering on the Board of Directors and event volunteers with the MTCA.



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- f) **Facebook** – The MTCA Facebook page has over 1,400 followers and is proving to be a valuable tool for messaging.
- g) **Movie Night** – There has been community interest in a movie night. This is a difficult event to plan and execute because of cost etc. The MTCA will continue to monitor the interest.
- h) **Storage of Association Materials:** Kimberley is in the process of relocating the material.

### **Vice President Report: Kimberley Stewart**

- a) **MTCA Website:**
  1. A password has been created to the membership system.
  2. Emails have been sent out to past members encouraging membership renewal.
  3. Photos have been added.
  4. A new drop-down header will be added to contain the development permit applications.

### **Secretary Report: Janice Taylor**

- a) **Resignation** – It is with regret that Janice has resigned from the MTCA Board as she is moving out of the district. The Post office key has been given to Treasurer Patrick.  
**Motion: Moved by Shelley second by Patrick that an expense check be paid to Janice in the amount of \$42.72 based on the submitted receipts.**  
Carried

### **Treasurer Report: Patrick Giroux**

- a) **Annual Return** - President Shelley will sign the completed return and Patrick will file it at Alberta Registries.
- b) **Membership** – Two new memberships have been processed. All Board members have access to “Feedback”.
- c) **Banking** – The Alberta Treasury Branch does not pay interest on bank balances below \$10,000. Patrick is investigating changing banks and has researched Servus Credit Union. They have offered a bonus of \$500 should the MTCA open an account and do not have a minimum balance policy for paying interest. They will not charge a bank fee for one year. Question? What will happen in the second year? Patrick will continue to investigate and will report back at the next meeting.  
**Motion: Shelley moved second by Janice that the Treasurer report be accepted as presented.**



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Carried.

**Director Senior's Liaison Report: Jane Stevens**

a) **No Report**

**Neighbourhood Partnership Coordinator Report: Joylynn Matheson (Report attached)**

**Ward 12 Report: Sarah Ferguson (Report attached)**

**4. New Business**

a) **Website Discussion:**

1. Traffic to the site has increased. Facebook drives traffic to the site.
2. Delete "Welcome to our new website" and replace it with "welcome to our website" or whatever is appropriate.
3. Continue with the Food Truck notices and schedule. Separate Development Permits from other topics and create a tag for Development Permits only.
4. Add a notice of the **MTCA** winter event (Winterfest) with the event taking place Saturday, December 16, 2023. Emphasize that it is an **MTCA** event.
5. Development Permits:
  - a) 14 Elgin Park CM SE - New: Secondary Suite (Basement)
  - b) 33 Inverness VW SE – Relaxation: Residential Building garage parcel coverage
  - c) 6 Elgin Meadows RD SE – Home Occupation Class 2, Massage Therapy
  - d) 40 McKenzie Towne Blvd. SE – Change to site plane (outside Storage)
  - e) 68 Elgin VW SE – Home Occupation Class 2, Massage Therapy
  - f) 4400 Elgin AV SE -Home Occupation Class 2 Motor Vehicle Repair
  - g) 219 Elgin RI SE – Home Occupation Class 2 Catering (3 Years)

**New Business continued**

b) **Games in the Promenade –**

**Motion: Move by Patrick, second by Shelley that Patrick purchase lawn games (ring toss, lawn darts, bean bag toss) for use on the promenade when the food trucks come to town.**

**Carried**

**5. Adjournment** - The meeting was adjourned at 8:40 PM.