



October Meeting Minutes
Elgin Room, McKenzie Town Hall
October 23, 2024

In attendance:

Sally Samual
Patrick Giroux
Michael Pasma
Justin Dabu
Joylynn Matheson
Sarah Ferguson
Nancey Yip
Darvin Zuch

Meeting called to order at 18:33

Adoption of the September 10/2024 Meeting Minutes

- Sally made a motion to adopt Sept 10/24 minutes. Patrick seconded.

President's Report

- Sally confirmed swapping of email addresses
- Sally pre-framed the meeting agenda

Vice President's Report

- Michael plans to attend some FCC courses as per Joylynn's report
- **Action item:** Add Nancy and Dar to distribution list
- Property owner in MT has applied for rezoning and may be looking to MTCA for support (DC to RCG) – what is MTCA's position? Recommendation to take non-partisan stance, i.e. collect data and provide if engaged by the city. CA insights can be shared with the City through the portal.
- Mike suggested welcoming feedback through our channels so we can gather for the CAs information + a suggestion to self-submit.
- Discussed how we will collect community comments.

Treasurer's Report

- 1 new membership at last AGM – Patrick collected their name only and will try to track down
- Some interest from CU. None in ATB (balance too low)
- \$3.06 from Servus at High Yield Savings Account
- Servus Chequing receives no interest
- Money can only be transferred from High Yield Savings Account to Chequing by motions that are passed at our meetings.
- \$3,900.00 moved from ATB to Servus
- Process of closing account at ATB, moving remaining funds to Servus
 - Patrick needs to signatories (Only permission is Patrick and Shelly)
- Servus: Checking \$2500. High Yield Savings Account \$6443.06. Common shares: \$2.
- Patrick has requested for signing authority change.
- Patrick recommends 3 people minimum with signing authority

Secretary's Report

- Recommends highlighting membership benefits similar to other community associations (Copperfield / Mahogany CA & Cranston CA)
 - Discussion continued in agenda item below
- Sally made motion to accept all Executive reports. Michael seconded. Majority voted in favour.

Ward 12 Report: Sarah Ferguson

Neighborhood Partnership Coordinator Board Report: Joylynn Matheson

MTCA Webpage:

What information do we want to display on our website?

- Highlight existing member benefits
- Suggestion: Move Membership info to the landing page.
- What to add? Discounts available – we need to approach businesses to create partnerships. Example: Cloverdale paint 25% off for FCC members
- Review Riverbend CA and how they've partnered with businesses.
- **Action item:** Nancey to check with MTC if they already have established partnership to avoid overlap.

- **Action item:** Nancey will check on available discounts to MTC programs for members.
- **Action item:** Add Dar and Nancey as board members.
- Investigate how members should provide proof of membership, short of having to log in? Example – Copperfield / Mahogany CA has a digital membership card.
 - **Action item:** See if this function is available and can be enabled – Micheal?
- Suggestion to add more imagery.
- Needs improved functionality, e.g., ease of finding membership information
- MTCA area extends to 130th businesses
- Suggestion to connect with Foothills Soccer: They collect membership fees and remit back to the CAs

Should we continue posting the meeting minutes / AGM minutes?

- Not mandatory. Suggestion to post the most recent quarters (City reports backed out).

Changing the web theme to Themelia

Email Address Switchover

All email addresses have been switched over to align with the Board's current positions:

- Sally Samuel: president@mckenziatownecommunityassociation.ca
- Mike Pasma: vicepresident@mckenziatownecommunityassociation.ca
- Justin Dabu: secretary@mckenziatownecommunityassociation.ca
- Patrick Giroux: treasurer@mckenziatownecommunityassociation.ca
- **Action item:** Executive members, please create an email signature.
- Reminder: Please use your MTCA email address in all correspondence regarding MTCA business

Monthly Meeting Times

- Meetings will be:
 - 7-7:30pm Executive team only
 - 7:30pm-9pm All directors
 - Every 4th Wednesday of the month
- **Action item:** Sally will send out calendar invites for meetings for the rest of the year.

2024 Events:

- Veteran's Food Drive (of Calgary)
 - **Action item:** Patrick to check dates
 - **Action items:** Sally to create visual to promote event through social

- Check to see if there's a community board at Sobeys to post
 - Connect with other CAs to share, to help promote (Joylynn can support)
 - Check to see if there are places in the community to post
 - Patrick to check with food bank for drop off – likely Nov 12.
- Toy Drive
 - Aim for first Saturday in December
 - **Action item:** Mike to email contact to arrange and check available grant to support
 - Suggestion: Give and get promotion? Gift baskets or \$100 Sobeys GC (2), maybe a nicer prize if signing up for a membership?

Meeting adjourned at 20:12

Treasurer's report for October 22, 2024

- Financial Position (balance sheet), Change in Net Assets and Operation (income) statements as of October 22, 2024, was presented at the meeting for signatures.
- As of October 22, 2024, there are no outstanding invoices or expense.
- We have received an additional new membership at our AGM meeting on September 18, 2024. Problem is that I did not receive enough information to enter the resident into our data base. Current number of paid memberships is 14.
- Interest received from the Credit Union.
 - No interest received from ATB due to balance being below \$10,000.

- \$3.06 of interest received from Servus Credit Union from our High Yield Savings account.
- Moved \$3,900 from the ATB to the Servus Credit Union on September 20, 2014. Bank balance at the ATB is now \$85.51.
- Bank balance at the Servus Credit Union
 - Chequing - \$ 2,500.00
 - High Yield Savings - \$ 6,443.06
 - Common Shares \$ 2.00
- In the process of closing the account at the ATB branch and moving those funds to the Servus Credit Union. I need 2 signatories on the ATB account to completely close the account.
- I have requested the necessary paperwork and process to change the signing authorities on the Servus Credit Union accounts.

Patrick Giroux

Treasurer